



## Safeguarding Self Declaration

Please complete this Self-Declaration Form and place it in a **separate sealed envelope** with 'Safeguarding Self Declaration Form' and **your name** on the front.

<b>Private and Confidential</b> <b>All information will be treated as confidential and managed in accordance with relevant data protection legislation and guidance. You have a right of access to information held on you under the Data Protection Act 2018.</b>	
<b>Section A - Declaration of Criminal Convictions</b>	
<p>This post is covered by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. You are therefore required to declare whether you have any criminal convictions (or cautions, reprimands or warnings) including those which are 'spent'. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provides that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. <b>Details of the filtering rules can be found on <a href="http://www.gov.uk/dbs">www.gov.uk/dbs</a></b></p>	
<p>Do you have any cautions, convictions, reprimands, final warnings or other penalties or do you have any criminal investigations ongoing/ charges pending?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If yes, please provide details:</p>	
<p>Have you ever been barred or restricted from working with children and/or vulnerable adults?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If yes, please provide details:</p>	
<p>Have you been prohibited from teaching?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If yes, please provide details:</p>	
<p>Have you been prohibited from taking part in the management of an independent school (including in an academy trust)?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If yes, please provide details:</p>	
<p>Have you ever been convicted of any criminal offence in any other country in line with the law as applicable in England and Wales? (not the law in your country of origin or where you were convicted)</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If yes, please provide details:</p>	
<p>Are you known to the police and/ or children's social care?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If yes, please provide details:</p>	



Have you been the subject of any formal action, disciplinary investigation and/or sanction by any organisation due to concerns about your behaviour towards children that were found to be 'substantiated'?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please provide details:	
Have you ever been dismissed for misconduct from any employment, volunteering, or other position previously held by you, in circumstances which may have bearing on your suitability for this position?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please provide details:	
Are you currently subject to any fitness to practise investigations or proceedings by a regulatory, governing, or licensing body in any country, which may have bearing on your suitability for this position?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please provide details:	
Have you lived or worked overseas for three months or more during your adult life?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please provide details:	

## SECTION B - Childcare Disqualification Declaration

If the following does not apply to you, please move on to section C

[Disqualification under the Childcare Act 2006](#) applies to all schools and settings who provide childcare and/or are directly concerned with the management of early years childcare (up to the age of 5) or later years childcare (children above reception age but have not attained the age of 8).

Have you ever been disqualified from caring for a child, including your own child?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever had your registration refused or cancelled relating to childcare, or children's homes, or been prohibited from private fostering?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have any convictions for certain violent and sexual criminal offences against children and/or adults?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever committed an offence overseas which would constitute an offence regarding disqualification under the 2018 Regulations if it had been done in any part of the United Kingdom?	Yes <input type="checkbox"/> No <input type="checkbox"/>



## SECTION C - Further Information and Declaration

If you have answered yes to any of the above questions, please provide further information below (or continue on a separate sheet):

**(For candidates as part of the recruitment process):**

I agree that the information provided here may be processed in connection with recruitment.

I agree to provide a valid DBS certificate for viewing and consent to the organisation clarifying any information provided on the disclosure with the agencies providing it.

**(For candidates as part of the recruitment process, and for existing employees repeating this disclosure):**

I accept that if any of the information is found to be false or misleading, or I fail to declare any information as requested, now or at any future time during my employment with the organisation, then this may be regarded as an act of gross misconduct which may lead to disciplinary action and potential dismissal from my position.

I understand that I have a duty to inform my employer should any of this information change at any time during my employment.

I agree to inform the organisation if I am subsequently investigated by any agency or organisation in relation to concerns about my behaviour towards children or young people.

I understand that the information contained on this form, the results of the DBS check and information supplied by third parties may be supplied by the organisation to other persons or organisations in circumstances where this is considered necessary to safeguard children.

Signature

Print full name

Date

Thank you for taking the time to complete this form. Please return this form in a sealed envelope.

***Please note that it is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children. We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.***