



Picknalls First School

Headteacher: Mrs A Tapp
Telephone: 01889 228700
Email: headteacher@picknalls.staffs.sch.uk
Website: www.picknalls.com

Picknalls First School
Oldfields Road
Uttoxeter
Staffordshire
ST14 7QL

13th July 2022

Dear Parents,

September 2022 Picknalls Whole School Procedures

We are very near the end of another fantastic school year at Picknalls and preparations are well under way for our return in September. Please see the arrangements for us all returning to Picknalls below. Please familiarise yourself with them to make the Picknalls site as calm and safe as possible for all the children, staff and community.

First week opening times -

Monday 5th September – STAFF ONLY for the start of year INSET day with Nursery and Reception induction sessions between 12.30-4.00pm.

Nursery – Please arrive between 8.30am and 9am for the first week.

Reception

Non Picknalls nursery children on Tuesday 6th – Thursday 8th September 9.30am -12.30pm

Picknalls Nursery children on Tuesday 6th – Thursday 8th September 1.00pm – 3.30pm

On Friday 9th September ALL children (non Picknalls nursery & Picknalls nursery) - 9.30am – 3.30pm

Year 1, 2, 3 and 4 – All children to arrive full time from Tues 6th September.

Monday 12th September – All year groups in full time.

Meet the teacher event – You should all have received your ‘meet the teacher’ email after our transition day to help you put a name to a face for your child’s new class teacher for September. Feel free to call back into school on Monday 12th September until 4pm where your child can show you their classroom and you can meet the teacher face to face.

Staggered start and finish times – We have decided to continue staggered timings to minimise the numbers of families on site at any one time, to support the use of the leisure centre car park and keep the arrival/departure process calm and safe for children. Please only arrive on site between your child’s allocated times and not before:

8.40am-8.50am drop off and 3.20pm pick up

Year 2 – Reception playground gate with a KS1 member of staff

Year 4 – Bottom Key Stage 1 gate with a KS2 member of staff

8.50am-9am drop off and 3.30pm pick up

Reception – Top reception playground gate with an Early Years member of staff

Year 1 - Bottom reception playground gate with a KS1 member of staff

Year 3 – Bottom Key Stage 1 gate with a KS2 member of staff

8.30am-11.30am morning session and 12.30pm-3.30pm afternoon session

Nursery – Nursery door only with Miss Goodwin, Miss Durose, Mrs Holt and Mrs Talbot

Nursery session times are not compulsory therefore if you have siblings higher up the school you are able to drop off/collect at the sibling’s time if required.

Please arrive during your 10-minute time slot only and no earlier. If you have siblings in other year groups, please arrive at the end of the first slot which will mean you are on time for the second slot. Anyone arriving before their time slot will still be required to queue at the appropriate gate listed above. Children who arrive late must be brought up to the main reception to be signed in. Children must be brought directly to their child’s gate by a parent or carer and must not be left to walk unsupervised up the lane, dropped off at the first large gate or left at the entrance to the school and come up the drive unsupervised. Similarly, parents/carers must be on the playground to collect at the end of the school day. We cannot allow children to walk unsupervised to the main gates to meet parents. Children are the responsibility of the school only when they have entered the gates on to the playground. We are not responsible for children walking down the lane or onto the car park. Dogs are not to be brought on site.

Member of the Uttoxeter Learning Trust



Company Number: 10547353
Registered Office Address
Uttoxeter Learning Trust
Thomas Alleyne's High School
Dove Bank, Uttoxeter, Staffs
ST14 8DU
T: 01889 561820



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Leisure centre car park – Parents will continue to be able to use the leisure centre car park for free between the hours of 8.20am-9.15am and 3.10pm-3.45pm. If you do use the leisure centre car park outside of these hours you must purchase a ticket from the ticket machines on the car park, or you may be fined. Please continue to adhere to the rules with parking by the leisure centre in order that we do not lose this invaluable facility. Please use the one-way system in and out of the school and to and from the leisure centre car park. Please enter school on the leisure centre side of the road and exit the school on the house side of the road.

Mrs Tapp and Mr Bruce – Mrs Tapp will continue to be out down the lane each morning to meet and greet all the families coming in and to answer any queries or issues you may have. Mr Bruce will be at the gate at the end of each day.

Lunchtimes – All of the EYFS, all Year 1, all Year 2 and Year 3 and 4 hot dinners are going back to using the school hall for eating lunches. Years 3 and 4 will have their sandwiches in classrooms. We are continuing to offer the full menu choices and you will continue to order the meal you would like your child to have each day and pay on ParentPay. **Please ensure you order these the night before at the latest.** If you have not ordered your child's choice of food they will be given whichever meal is the main choice for that day.

Equipment – Only year 4 need to bring a small pencil case in to help them prepare for looking after their things ready for the Middle School. All other year groups are provided with the equipment they need at school.

Bags (year 1-4 only) – All classes have a cloak-room, therefore a small school bag may be brought to school to hold lunch boxes, morning snack and reading books. We do not have space for 'large bags' in cloakrooms. Reception children do not need a school bag.

PE Bags (year 1-4 only) – Please send your child with a PE bag containing their PE uniform on day one (details of the appropriate kit can be found on the school website and listed later in this letter). This bag will be kept in school for half a term then sent home for washing at the end of the half term. Please return after each half term. Reception children do not need a PE bag.

Uniform – Our uniform code is:

- Black or grey trousers/skirt/shorts/pinafore
- A red sweatshirt, jumper or cardigan
- A white polo shirt or buttoned shirt
- A red and white check summer dress
- Black shoes (no trainers)

P.E. uniform:

- Red t-shirt
- Black shorts
- Black pumps (not necessary in Nursery or Reception)
- A tracksuit for outdoor P.E. in winter (any colour)
- Trainers for outdoor P.E. in winter

Please ensure your child has the correct uniform and appropriate P.E. kit

Reading Books – Children will bring a reading book home every day with a reading diary for you to complete over the during the week and at a weekend as a family. Books need to be in your child's school bag for either swapping or using in class.

Break time snacks – The Government provide healthy break time snacks for those in Nursery, Reception and Year 1 and 2, feel free to bring your own healthy snack as an alternative. As Year 3 and 4 children are not provided with a Government snack, you can purchase a break time snack from the kitchen (details on the school website) OR you can send them with a healthy snack from home to stop them from feeling hungry during the morning.

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After school clubs – Staff will be offering a range of after school clubs for year groups. The charge will remain at £3 per session and all proceeds go towards club and school resources.

Remote learning - If your child is off school at any point, your child's home learning can be found on the school website under Pupil Zone/Year group pages. A parent curriculum half term topic overview will be sent home via letter and electronically at the start of each half term. You will be able to see all your child's topics for the year on the school website in September.

Dates for the year – We are busy planning lots of events for next year and will add these to the school calendar once sorted. We will continue to issue the fortnightly dates newsletter for you to keep you up to date and to act as a reminder for key events in the diary.

INSET days 22/23 – The 5 INSET days where school is closed to children across all Uttoxeter Learning Trust Schools for next year are:

- Monday 5th Sept 22
- Friday 21st October 22
- Tuesday 3rd January 23
- Wednesday 4th January 23
- Monday 17th April 23

Happy Hours – Happy Hours continue to offer a before school club starting at 7.00am and an after school club until 6.00pm. They also run a holiday club. As Happy Hours are independent to the school please contact them directly on **07518 383775** or message them via their Facebook page if you would like to book any places or if you have any queries. Parents using this service must park at the bottom of the drive and walk up past school to Treetops as we have had a couple of very near misses recently on the car park.

Please ensure that all family members, childcare providers and friends who may drop off or collect at Picknalls have seen these updates to ensure a smooth and safe school day.

All the measures taken above are reviewed regularly by SLT and Governors and will be updated should new Government direction be given.

Wishing you all a wonderful summer break and I cannot wait to hear about your summer stories when we return in the new academic year. As always if you have any questions on the above please contact us on headteacher@picknalls.staffs.sch.uk or office@picknalls.staffs.sch.uk or call us on 01889 228700.

Yours sincerely



Anne Tapp
Headteacher

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