

Picknalls First School Uttoxeter

Emergency Closure policy

School closure

Hopefully the school will not need to close due to inclement weather. However in the Autumn term parents are reminded of our procedure for the closure of the school.

TEMPORARY CLOSURE

- If after severe weather it looks as if staff from outlying areas will have difficulty in getting to school a decision will be made as quickly as possible by the Headteacher and Chair of Governors. This decision will be made after consultation with other local schools, only three of which rely on County coach transport.
- Closure will be the last resort.
- Radio Stoke and Radio Derby will be contacted.
- Parents are requested to tune to these stations to be kept fully informed.
- A notice will be posted on the school website www.picknalls.staffs.sch.uk
- School Telephone number: 228700
- Parents will be made aware of the closure via email or text message on 'Teachers2Parents'
- A closure notice will be fixed to the gate.

EARLY CLOSURE

If the school has to close early – breakdown of heating system flooding, emergency etc., a decision to close the school early will be made by the Headteacher with the approval of the Chair of Governors and the LA. As many parents as possible will be contacted. Parents are requested to consider this possibility and make the school aware of alternative arrangements should they be unable to take their children home themselves. No child will be sent home unaccompanied.

**Related Policy - Dealing with a Crisis in Schools
- Business Continuity Plan**

OLDFIELDS HALL MIDDLE SCHOOL

A special arrangement has been established between Picknalls and Oldfields Hall Middle School for mutual support and liaison when dealing with crises and other emergency procedures.

Both schools have an agreed approach to support each other in these circumstances.

Dissemination

This policy will be displayed in the parent's page of the school's website. A shortened version will be published in a newsletter in the Autumn & Spring term.

Review

This policy will be reviewed annually (or sooner if necessary).
Date adopted : January 2019 Review date : January 2020